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(22)

STANDING OPERATING PROCEDURE FOR USE OF SKILL LABS

INTRODUCTION

1. In Army college of nursing Clinical skills labs are providing benefit to UG Students for providing better care. These skills labs help to ensure that all students acquire the necessary techniques and are properly assessed before practicing on actual patients. In addition they support the acquisition, maintenance and enhancement of clinical skills of student

PHILOSOPHY

2. The clinical skill labs provide a supportive environment for students to learn and master Nursing skills. We believe learning is a life long process. In the clinical skill labs, student engage in active learning experiences that enable them to be self directed learners. A solid grounding in the underlying scientific principles of technical skills, helps students translate learning from laboratories to a variety of clinical settings.

AIM

- (a) To foster and reinforce learning using stimulation technology and related resources.
- (b) To provide advanced educational equipments for faculty & students.
- (c) Provide hands on learning experiences specific to course objectives as directed by the nursing curriculum.
- (d) Foster independent student learning opportunities.
- (e) Accommodate unique learning needs of students with diverse backgrounds, abilities and educational Experiences.

PURPOSES

- (a) It is intended to guarantee that the clinical skill labs (CLS'S) are aintained as an efficient clinical Learning area for students training.
- (b) It promotes safe knowledge and effective Nursing Care by demonstrating and reinforcing the highest Level of performance .

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RESPONSIBILITIES OF LAB INCHARGE

- (a) Manages the clinical skill labs by establishing and updating laboratory policies and procedures.
- (b) Maintain the inventory of labs on regular basis.
- (c) Preparing and ordering the supplies needed in the labs.
- (d) Contributing to the up keeping of clinical skilled labs by maintenance and repair of equipments in labs.
- (e) Contributes to the a safe environment in the clinical skill labs by keeping current and safety Regulations.
- (f) Participates in the learning needs of students by supervising during lab lectures.
- (g) All the students are to be informed about the safety guidelines of all the labs.

GUIDELINES FOR STUDENTS IN CLINICAL SKILL LABS

- (a) Follow safety measures at all the times in labs.
- (b) Maintain cleanliness in the labs.
- (c) Dispose of sharps and other waste properly.
- (d) Display professional conduct.
- (e) Report about any damage or malfunction of mannequins or equipments to lab incharge.
- (f) No students are to be in the lab without the permission of lab incharge.
- (g) No students are to be left alone in the labs .
- (h) Doors must be locked when the lab is not in use.
- (j) No food or drink is allowed in any of the clinical skill labs.
- (k) No cell phones are allowed in college premises.
- (l) All students should be in clinical dress with the name plates in lab lectures.

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- (m) All students shall practice proper hand washing technique while utilizing skills labs.
- (n) All the students should be aware of handling , care and proper use of equipments in the labs.
- (o) All have to keep in mind about the physical , electrical and latex wearing safety during the procedure demonstrations.
- (p) Maintain proper record of issue / return of articles from the labs for the practice purpose.
- (q) No articles will be issued with out the permission of lab incharge.
- (r) In case of misplacement or damage of articles students have to pay fine accordingly.
- (s) Do not use betadine or any other fluids or any pen markers on the mannequins.ss

MAINTENANCE & UPGRADATION OF SKILL LABS

- (a) All skill labs are to be maintained on regular basis.
- (b) Funds for maintenance have to be projected at the beginning of the financial year.
- (c) Equipment can be maintained from the same grant that it has been procured (i.e. GIA or College Revenue Fund).
- (d) Property vouchers of each lab have to be renewed at the beginning of each Financial Year, before the Annual Stock Taking is done.
- (e) Each lab will maintain a "Breakage Register" which is to record all breakages, on occurrence. The register will be perused by the HOD and the Principal, on occurrence basis.
- (f) Proper handing/taking over of each lab must be ensured and the vouchers countersigned by the competent authority.

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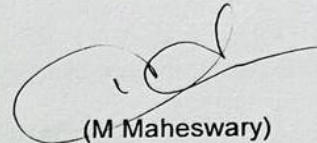
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(g) Annual demand for upgradation must be submitted for preparation of budget of GIA/College Revenue Fund.

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